

Naveen Tewari

Writer, Editor, Translator, Proofreader, Author

Lucknow, Uttar Pradesh 226024

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Work Experience

Dy. Manager

Sahara - Lucknow, Uttar Pradesh

December 1995 to November 2019

Worked on diverse writing assignments for effective internal and external communication through mailers, responses, circulars, and messages for top management. Generated concept, developed literary content, edited, and proofread a monthly English magazine along with its Hindi version.

Corporate Interviewer

Indian Market Research Bureau

1992 to 1995

Conducted interviews of corporate big-wigs and key personnel in the government machinery, provided transcripts as part of market research for leading corporate clients.

Education

Master of Business Administration, P.G. Dip. in Journalism & Mass Communication

Lucknow University - Lucknow, Uttar Pradesh

Certificate in Still Photography

Institute of Tourism Management - Lucknow, Uttar Pradesh

Bachelor of Arts

Lucknow University - Lucknow, Uttar Pradesh

Skills / IT Skills

- CONTENT DEVELOPMENT (10+ years)
- MS WORD (10+ years)
- WORD (10+ years)
- TRANSLATION WRITING (10+ years)

Online Profile

<https://www.linkedin.com/in/naveen-tewari-7847471b>

Awards / Achievements

Published Author

November 2019

Author of 'The Gods Have Vanished!'

English rendition of Dr.Harivanshrai Bachchan's poetic epic, 'Madhushala', 'The Bar Hall'.

October 2018

Additional Information

Skills

- English & Hindi Translation
- Corporate Communication
- Creative Team Leadership
- Content Development

- Fluency in Spoken English
- Research Orientation
- MS Word operation
- Internet operation
- Proofreading
- Editing