

AAKASH SOMANI

267 –A Mayur Vihar phase 1,
Pocket 2, East Delhi – 110091
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OBJECTIVE

To secure a challenging position in a reputable organization to expand my knowledge, learning and skills.

WORK EXPERIENCE

CURRENT

Designation: Project Coordinator
Company Name: LegosIndia Language Services
Duration: December 2023 to Current

Role of LegosIndia Language Services

- I am a Multitasker, handled multiple Projects at a time in multiple Languages.
- I am a great negotiator and can always save the company budget through the skills when dealing with any vendor.
- Able to Tailor my skills to meet the needs of various clients.
- Knowledge of Tools like SDL Trados (all versions), XLIFF, MemoQ, Mem source, and work on multiple online client-based tools like Crowdin, XTM, etc.
- Validation plays an important role in every project. I personally validates each and every project which involves proper formatting, matching the target with the source, performs QC at our end with the help of some QC tools such as X-bench etc.
- Maintains the overall quality and timely delivery of the project.
- Organizing and maintaining the record of data in a proper way.

Previous

Designation: Project Coordinator
Company Name: Linguidoor Translation Services
Duration: August 2022 to October 2023

EDUCATION

Course/Examination	Stream	Institution	Year of passing	Percentage
Class 10th	General	A.S.N. Senior Secondary School	2018	60 %
Class 12 th	Humanities	Haryana Council of Open School	2020	80.6 %

HIGHER EDUCATION

I have finished my Bachelor of Business Administration

AWARDS & ACCOMPLISHMENTS

1. Certificate of Participation in BYJUS
2. Certificate of participation in Arithmetic Aptitude Academy
3. Certificate of Participation in Dance Academy
4. Certificate of National Centre for financial Education
5. Certificate of participation in National Dialogue Competition
6. Certification of participation in Global Debsoc MUN
7. Certificate of Data Entry in skills trainer

SKILLS

1. Certified in Microsoft office (MS Word, Power point and Excel)
2. Know the procedure of working in a localization industry.
3. Can work on the tool trados as well.

HOBBIES

1. Playing badminton
2. Playing Table Tennis

STRENGTHS

1. Good team Player
2. Focused
3. Open to learn new ideas

Personal details

1. Date of Birth	26 Nov 2000
2 Language Known	Hindi & English
3 Place	East Delhi
4 Marital status	Unmarried