

RESUME

Name: Mr. Aswad Samdekar

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Email: aswad.samdekar21@gmail.com

Career Objective:

- To work in a company where I can utilize my skills for the development of the Organization.

Academic Qualification:

- Masters In Computer Application (MCA) from Amravati University.

Work Experience :-

- **Company Name:- Knoah Solutions Pvt Ltd, Pune**
Designation:- E-Support Officer
Duration :- February 2015 to August 2017
Role :- Responsible for providing support to customers via WebChat for Samsung USA products laptop, tablet, printer.
- **Company Name:- Capita India Pvt. Ltd.**
Designation :- Senior Customer Care Executive
Duration :- September 2017 to Present
Role :- Handling queries of clients regarding parcel deliveries via Email support for UK's DPD courier service.
- **Company Name: - SD Geotesting Solutions & Consultants**
Designation:- IT Head (Laboratory System Management Application)
Duration:- October 2023 to Present
Role:- 1) Responsible for generating Material Quality reports of Chandrapur & Nagpur Division.

2) and Maintaining Laboratory Information Management System Application through which Quality Reports are generated.

3) Provide Training to all Branches and Staffs on how to prepare Material Reports in the LIMS Application.

Certifications: - Prompt Engineering in ChatGPT from Vanderbilt University, Nashville, TN, USA (Coursera).

Other Skills:-

- MS Office Suite, Hardware & Networking.
- Customer Service & Time Management
- Email Writing, Data Entry

Strengths: -

- Ability to learn things faster.
- Adapt new technologies quickly.

Personal Profile: -

Date of Birth : 13-09-1988
Age : 35
Gender : Male
Marital Status : Married
Languages Known : Marathi, Hindi and English
Permanent Address : Mahavir Nagar, Near Navathe Plot, Badnera Road, Amravati. Pin No. 444607

(I HEREBY DEACLARE THAT ALL ABOVE INFORATION IS RIGHT, CORRECT AND COMPETE TO THE BEST OF MY KNOWLEDGE.)

Date:

Place:

(Aswad Samdekar)