

Bhoopendra Rai

Sec-66, Noida

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-
- Civil Engineering graduate, with a passion for environmentally sustainable.

EDUCATION

Bachelor of Civil Engineering Technology **2008 – May 2012**

- JRN University Udaipur

Intermediate **2004- May 2006**

- RIC Ram Nagar Kharajaha, Gorakhpur (U.P. Board)

High School **2003-may 2004**

- VMHS School Baberu (U.P.

PROFESSIONAL EXPERIENCE

1)-Site In-charge **Mar 2022 – Till Now**

GRC India Pvt. Ltd.
Noida

Roll/Responsibility -

- Maintained energy and enthusiasm in fast-paced environment.
- Resolved problems, improved operations and provided exceptional service.
- Created spreadsheets using Microsoft Excel for daily, weekly and monthly reporting.
- Developed and implemented performance improvement strategies and plans to promote continuous improvement.
- Bills checks as per BOQ, Billing of vendors. And others stack holders.

2)-Sr. Executive (Officer Marketing VAP For Sales and Operations) **Nov 2016- May 2021**

Nuvoco vistas corp.
Delhi (NCR)

Roll/Responsibility –

- Team handling
- Development of new clients
- Meeting with Government bodies, contractors, builders, developers & Architect and give them presentation. Estimation for competitive quotation to clients.
- Negotiation meetings.
- Coordination with production, planning, design and dispatch department.
- Sales of RMC & wall putty .
- Payment Collection, C-form etc.
- Handling customer complaints.

- Marketing feedback to the higher authority
- Aligned organizational objectives with company mission to increase business growth and integrate workstrategies.
- Identified issues with production, workforce and material sourcing and implemented successful solutions.
- Spearheaded cross-functional initiatives across departments to achieve business goals for bottom-line profits
- Created spreadsheets using Microsoft Excel for daily, weekly and monthly reporting.
- Developed and implemented performance improvement strategies and plans to promote continuous improvement.
- Bills checks as per BOQ, Billing of venders. And others stack holders.

Project – Detail's

- Rosary School, Delhi (Area- 45,000 sqft)
(Alsher Slate with Freanch gray+ Charcol and Texture with freanc with gray)
- Tata Project, Jaipur (Area- 56,000 sqft)
(Alsher with France+ Gray, European fan Brick Red + brick Red, Garden stone with Charcoal + charcoal, English Brick with France+ Gray, English Brick with Bark Brown + Bark Brown)
- Lemon Tree Hotel, Udaipur
(Area- 60,000 sqft) (European fan with Charcoal gray + Gray)
- Sheela Foam, Noida Sec- 135 (Area- 8000 sqft)
(Alsher with France+ Gray and 100 cum LWC)
- Doordarshan Bhawan, Delhi (15000 sqft)
(European fan with Brick red + Bark brown and English with Franch Gray +Classic gray and 100 bags Inxtra Mix)
- Land Craft, Gaziabad (Area-8000sqft)
(Big alsher slate with creamy buff +creamy buff)
- Hdfc School, Gurgon (7000 sqft)

(Garden stone with Charcol gray + Charcoal gray)
- And additional Product- Artiste , Plasto, Wall putty, LWC andInxtra-Mix

3)- AssistantTechnicalManager

Jan 2014 – Aug 2016

Shree Bhoomi Construction Co. (SBDECO)
Delhi (NCR)

Roll/Responsibility –

- Worked with customers to understand needs and provide excellent service.
- Carried out day-to-day duties accurately and efficiently.
- Prepared variety of different written communications, reports and documents.
- Improved operations through consistent hard work and dedication.
- Created spreadsheets using Microsoft Excel for daily, weekly and monthly reporting.
- Developed and implemented performance improvement strategies and plans to promote continuous improvement.
- Bills checks as per BOQ, Billing of venders. And others stack holders.

