

# Chandan Kumar Dubey

Business development associate

Mayur vihar Extension, Near MRF Tyre, New Delhi Pin code - 110091

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## Objective

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To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

## Experience

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- Markscan** 01/03/2022 - Currently working  
Business Development Associates
  - Boutique focusing on digital content protection, Research & policy, Information Technology & Service intellectual property protection, digital content, Trademark protection, Copyright protection, and Domain Name Protection.
  - Researched and Resolved data discrepancies With Troubleshooting teams.
  - Performed detailed data Validation Spanning several different International project.
  - Provided tutorials on current data Management techniques including assisting with analysis and providing technical recommendations on study software.
  - Worked to actively shape the company culture.
  - Analyzed supply chain disruption risk.
  - Worked to honor the company mission adhere to all standards.
  - Presented data to business teams for review.
  - Worked with complex datasets and trained new hires to work with them as well.
  - Coordinate with the external Companies to monitor and support data integration to the company's Online Provider Directory Enterprise System.
  - E - Mail handling with client Create Module and Draft to promote company Promotions.
- Shraf Dg** 01/01/2021 - 01/02/2022  
Outbound sales, E - Mail Marketing Specialist  
Handle E - mail of the Company.

## Education

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- Hindustan College Of Science & Technology, Mathura** July-2016 August -2020  
Bachelor of Technology (Mechanical Engineering)  
Cgpa-6.7
- Kashi balak Shiksha Niketan** March 2013 - March 2015  
12th Board (UP Board)  
65.4%
- Swami Harsewanand Public School, Varanasi** March 2012 - March 2013  
10th Board (CBSE)  
9.6 CGPA

## Training

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- GVT Academy**
  - GVT is building a platform to educate and prepare students for modern day careers by combining the best aspects of MOOCs, vocational school, apprenticeship and bootcamp.
- Knowledge of MS Office • Knowledge of Python • Knowledge of MS Excel (Logical Function, Date and time, Lookup reference Text, Math etc) • Knowledge of MS Excel (Charts, Box, Stock, Radar, Funnel, Bar, Histogram, Line etc)
- CROMA CAMPUS
  - DATA SCIENCE
  - Python, SQL, Power BI

## **Skills**

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- Ms office • Good Knowledge of V - look up, • H - look up, • Pivot table, • Basic formulas of Advanced Excell.
- Google sheet • Google spreadsheets • Google forms.
- Knowledge of Python
- Mysql
- Good Writing and Verbal Communication

## **Achievements & Awards**

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- 1. Participated in zonal round of CHIMERA - X a National Level Quiz Fest organised by ISTE. • 2. The annual Techno - Cultural Fest at HCST Mathura, 3 - 5 March 2017 and secured 2nd position.

## **Interests**

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- Music
- Cooking
- Sports

## **Activities**

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- 1. Participate Various Blood Donations Camp.
- 2. Co-ordinator of Gyan Jyoti (College Fest)
- 3. Participate workshop of Engine Management System In KIT, Kanpur
- 4. Participate workshop of Bhaktivedanta Institute Of Technology.

## **Languages**

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- English
- Hindi

## **Personal Details**

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- Date of Birth : 10/01/1998
- Marital Status : Single
- Nationality : Indian