

AHASSAN FARUK RAFI

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🚀 SKILLS

Linguist

Translation

Transcription

Data Entry

Data Cleaning

Proofreading

Time Management

Strong Communication

❤️ TOOLS

Loft 1.0

Loft 2.0

Microsoft Office

Microsoft Excel

Trados Studio

Oneforma

Quickbooks

Xero

📖 LANGUAGES

Bengali

English

🎯 OBJECTIVE

As a passionate Freelance translator and transcriber, blending more than four years of experience with a flair for precision and innovation. I navigate the intricate labyrinth of languages with finesse. I thrive on diverse challenges and excel in clear communication.

🎓 EDUCATION

Foundation in Accountancy

ACCA (the Association of Chartered Certified Accountants)

Pursuing

Bachelor of Arts in Psychology

National University of Bangladesh

Pursuing

📁 EXPERIENCE

Translator

Amazon.com

10000 words

Translator

Global Lingua

15000 words

Translator

Centific

10000 words

Transcriptionist

Sigma

60 hours

Transcriptionist

Eccellente

35 hours

Transcriptionist

LXT

20hours

Audit Intern

Seven A Accounting & Advisory Services

2023 - 2024