

CV Olga Budai

Translation, Interpretation, Editing, Copywriting
(German, English, Polish, Russian, Belarusian)



Personal Details

Name and surname	Olga Budai
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Place of residence	Poland, Gdańsk
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Formal qualifications:

2000 – 2005	Vitebsk State University Philological studies: German and English (Diploma with honours)
2005 – 2006	Vitebsk State University Master of Education (Diploma with honours)
2021	State exam in Polish (level B2)

Mother Tongue:

Russian, Belarusian

Working languages:

German, English, Polish.

CAT Programs:

SDL Trados Studio, Memsource, Transit NXT, MemoQ, Across.

Specialization:

Woodworking, law, marketing, engineering, IT.

Rates:

Word rate (translation) - 0,08 EUR incl. VAT.

Word rate (editing) – 0,04 EUR incl. VAT

Word rate (copywriting) – 0,04 EUR (RU, BEL), 0,07 EUR (EN,DE, PL) incl. VAT

Hour rate - 35 EUR incl. VAT

Work Experience:

08.2015 – to date	Freelance Translator and Interpreter (EN, DE, PL, RU, BEL) Translation and editing of documents. Language support during meetings, conferences and exhibitions. Cooperation with publishers and translation agencies from European countries.
12.2014 – 04.2016	Kronospan FLLC Technical Translator and Interpreter (EN, DE, PL, RU) Language support for company manager, interpretations during the installation of production equipment, translation of project and corporate documentation.
01.2010 – 09.2012	Possehl Spezialbau GmbH (EN, DE, RU) Translator and Interpreter Translation of documents in the field of construction materials.

Soft skills:

Communication, leadership, resourcefulness.