


UZMA  
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## OBJECTIVE

To work with a reputed organization & looking forward to an opportunity where I can utilize my professional skills that offers challenge and professional growth while being resourceful, innovative and flexible.



## PERSONAL DETAILS

Date of Birth : 01/10/1995

Marital Status : Single

Nationality : Indian



## SKILLS

Strong written and verbal communication skills

Good interpersonal skills

Having leadership quality

Motivational and Goal Oriented

Problem solving



## INTERESTS

Interacting new people



## LANGUAGE

English

Urdu

Hindi

Kashmiri



## ACTIVITIES

Gardening

Trekking



## EXPERIENCE

01/09/2017 -  
30/09/2018

**swale IT & Skill Pvt Ltd**  
Administrator



## EDUCATION

2018-2020

**Islamic University Of Science  
and Technology**  
MBA  
81.14

2014-2017

**Kashmir University**  
B.com  
58.4