

# CHUKWU CLINTON

United Kingdom, London  
Chukwuclinton30@gmail.com

## PERSONAL SUMMARY

A multi-skilled, reliable & talented translator with a proven ability to translate written documents from a source language to a target language. A quick learner who can absorb new ideas & can communicate clearly & effectively with people from all social & professional backgrounds to. Well mannered, articulate & fully aware of diversity & multicultural issues. Flexible in the ability to adapt to challenges when they arise & at the same time remaining aware of professional roles & boundaries. Would like to work as a translator for a successful and ambitious company that offers great opportunities for career development and progression.

## WORK EXPERIENCE

### **TransPerfect.com**

#### **TRANSLATING AND INTERPRETATION**

German | 2014 - 2017

### **American Translation Association**

#### **TRANSLATION AND INTERPRETATION**

Spanish / 2017 Till Date

**Relevant works:** Offered friendly and efficient service to customers, handled challenging situations with ease.

- Carried out day-to-day duties accurately and efficiently.
- Collaborated with team members to achieve target results.
- Used coordination and planning skills to achieve results according to schedule.
- Increased customer satisfaction by resolving issues.
- Resolved problems, improved operations and provided exceptional service.

### **Deep L.com – COVENTRY**, TRANSLATOR COVENTRY, UNITED KINGDOM / 2011 – 2014

Carried out day-to-day duties accurately and efficiently.

Used critical thinking to break down problems, evaluate solutions and make decisions.

### **Proz.com**

#### **INTERPRETATION, DIRECTORATE AND LEGAL TRANSLATION Maryland**, UNITED STATE | 2008 – 2011

- Provided translation and transcription services to bring English-language reading material to the Spanish-language market
- Excellent English speaking and writing skills.

## Key Qualifications & Responsibilities

- Performed various translation and interpretation duties from Spanish into English, including written texts, localization, internationalization, audio files, and live speaking presentations.

## AREAS OF EXPERTISE

*Translating legal documents*

*Proofreading*

*Interpreting*

*Terminology*

*Multi lingual*

*European languages*

## PERSONAL SKILLS

Excellent Verbal, Non-Verbal, and Written Communication

Cultural Awareness & Intelligence

Time Management &

Multitasking

Analysis & Research

Self-Management & Self-

Motivation

Creative Writing Skills

Copywriting & Copyediting

## PERSONAL DETAILS

DOB: 18/05/1978

Driving license: Yes

Nationality: United

Kingdom

- Arranged concurrent translation during corporate meeting to allow English audience

## Key Achievements

Successfully translated over 1500 complete projects, ranging from documents to entire websites, from Spanish to English.

### *Duties:*

- Researching legal & technical phraseology to ensure the correct translation is used.
- Liaising with clients to discuss any unclear points.
- Providing guidance & feedback & creating customer-specific style guides.

Upheld strict confidentiality policy when translating personal and diplomatic materials.

Provided interpretation and transcription services as needed by corporate clients.

## Key Qualifications & Responsibilities

Completed an array of services bring English-language material to the Spanish-language market, including translation, transcription, interpretation, and more. Stayed current with latest Spanish-language idioms and cultural references to allow for hyper-realistic translations for modern publications.

Provided video conferencing, localization, and personal translation services for clients on a case-by-case basis.

### Key Achievements

Earned “**Translator of the Year**” award for French Language translations in 2016

## KEY SKILLS AND COMPETENCIES

- Familiar with translation software tools.
- Able to fluently speak French, German, Urdu and Spanish.
- Excellent communication and social skills.
- Highly skilled in Word, Excel and Microsoft Outlook.
- Able to prioritize work.

## ACADEMIC

**BSC Translation Media & Spanish**  
London University | 2002

Advanced Linguistics, Business Spanish, Spanish Phonetics and Conversation, Spanish Composition, Translation and Interpreting for Business, Advanced Translation for International Business, Modern Transcription Methods, Translating Fiction.

### Harvard University

Spanish, Arabic, German and Italian Translation And Interpretation  
2004

- **Relevant Coursework:** Phonetics and conversation, modern transcription methods, advanced linguistics, Spanish composition, translation and interpreting for business, business Spanish, translating fiction

Harvard University | 2007

Translation and Interpretation

Hebrew, Latvia, Latin, Germany, Spanish, Portuguese (Brazilian), French, Italian, Turkish, Australian, Mexican, Chinese, Ukrainian, Spanish, Arabic.

A Levels: Maths (A)  
English (B) Technology (B)  
Sc  
Coventry North School |  
United Kingdom English  
And Linguistic

**LANGUAGES  
(HAVE  
WORKED  
WITH)**

English, Russian,  
Slovakia, Slovenia,  
Serbia, Denmark,

**MEMBERSHIP**

American Translation Association (ATA)  
Translators Without Borders (TWB)  
The International Association for Translation and Intercultural Studies (IATIS)

**REFERENCES** – Available on request.