

# DINESH KUMAR

+91-7491075043 — [kumar.dinesh749107@gmail.com](mailto:kumar.dinesh749107@gmail.com) — [linkedin.com/in/dinesh-kumar-a370661ba/](https://www.linkedin.com/in/dinesh-kumar-a370661ba/) — Noida, India

## PROFESSIONAL SUMMARY

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Motivated and detail-oriented professional transitioning from Full Stack Development to Project Management. Experienced with Agile methodologies and leading PM tools including Jira, Trello, Asana, ClickUp, Zoho, Slack, MS Project, and Excel. Strong technical background with 2.5 years of development experience and currently pursuing an MBA in Operations Management.

## EDUCATION

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<b>MBA in Operations Management</b> <i>Indira Gandhi National Open Universit (IGNOU)</i>	2024 – Present <i>Noida, India</i>
<b>Bachelor of Computer Applications (BCA)</b> <i>Institute of Management Studies Noida (CCSU)</i>	2020 – 2023 <i>Noida, India</i>

## EXPERIENCE

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<b>Nuform Social</b> <i>Full Stack Developer</i>	Dec 2023 – May 2025 <i>Noida, India</i>
<ul style="list-style-type: none"><li>– Developed scalable web applications using React.js, Node.js, Express.js, and MongoDB.</li><li>– Collaborated with cross-functional teams, improving delivery using Agile and Scrum processes.</li><li>– Worked with management to streamline requirements, estimations, and workflow tracking.</li></ul>	
<b>Nextera Business Solutions</b> <i>Frontend Developer</i>	Oct 2022 – Oct 2023 <i>Noida, India</i>
<ul style="list-style-type: none"><li>– Developed responsive UI using HTML, CSS, Bootstrap, JavaScript, and jQuery.</li><li>– Enhanced UI/UX and collaborated with backend developers to improve performance.</li><li>– Coordinated with team leads for task management and timely delivery.</li></ul>	

## PROJECTS

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<b>Agile Task Management &amp; Tracking System</b>	<i>Jira, Trello, Asana, ClickUp, Zoho, Excel</i>
<ul style="list-style-type: none"><li>– Implemented Agile workflows, sprint planning, and prioritization using multiple PM tools.</li><li>– Created epics, tasks, subtasks and designed workflows (To-Do → In Progress → Review → Done).</li><li>– Built dashboards and reports in Jira, Asana, and Zoho for progress tracking.</li><li>– Developed automated Excel trackers and progress charts.</li><li>– Gained hands-on experience with Agile/Scrum methodologies.</li></ul>	

## PROJECT MANAGEMENT SKILLS

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**Tools:** Jira, Trello, Asana, ClickUp, MS Project, Zoho Projects, Slack, Teams, Excel

**Methodologies:** Agile, Scrum, Kanban

**Capabilities:** Sprint Planning, Backlog Management, Workflow Optimization, Task Tracking, Resource Allocation, Risk Identification

**Soft Skills:** Communication, Problem-Solving, Leadership, Team Collaboration, Time Management, Adaptability, Critical Thinking

## TECHNICAL SKILLS

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**Frontend:** HTML, CSS, Bootstrap, JavaScript, jQuery, React.js, Next.js

**Backend:** Node.js, Express.js, MongoDB

**Other:** Git, GitHub, REST APIs