



Humer Khan

**Aspiring ESG Analyst | Skilled in Secondary Research |
Company Profiling | Transcription | Translation**

WORK EXPERIENCE

Freelance Transcriptionist & Market Research Analyst | Remote

Duration: March 2023 – Present

- Doing freelance work in transcription, translation, company profiling, and market research as per client requirements (mainly for market research companies) across various domains based on project needs.
- Transcribe and translate interviews and group discussions in English, Hindi, Marathi, and Urdu into clean English documents.
- Prepare company profiles and short research reports for market research companies by doing secondary research using publicly available data such as company websites, annual reports, news articles, and SEC filings.
- Work closely with market research and transcription companies by following their guidelines and instructions for each project

Research Intern | Axiom Market Research, Pune

Duration: December 2022 – March 2023

- Prepared samples and supported in client calls to present them.
- Did company profiling through secondary research using public data.
- Helped the sales team in framing responses to client queries.
- Assisted in creating market reports and formatting project document

ACADEMIC DETAILS

MBA – Pharmaceutical Management

Dr. D. Y. Patil GBSRC, Pune, Maharashtra | 2019 – 2021

Bachelor of Pharmacy (B. Pharmacy)

R. C. Patel Institute of Pharmaceutical Education & Research, Shirpur (NMU, Jalgaon), Maharashtra | 2015 – 2019

Certification

Completed 45 days of training in financial analyst from Sovereign Institute of Professional Training

PROFILE

To work with an organization that provides me the opportunity to improve my skills and knowledge along with organizational growth.

PERSONAL SKILLS

- Secondary Research
- Company Profiling
- Time Management
- Adaptability
- Communication

PERSONAL DETAILS

Date of Birth

1st January 1998

Languages

English

Hindi

Marathi

Urdu

CONTACT

PHONE: 8308426581

humerkhan07@gmail.com

HOBBIES

- Exploring new places
- Trekking, bike riding, and camping