

# Isaac Zavalza

## Spanish Interpreter and Translator

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☎ 311 142 4084

📍 Tepic, Nayarit

### EDUCATION

• *Bachelor of Arts in Spanish Language and Literature*

• *Certified Translator and Interpreter*

### SKILL

- Fluent in Spanish and English
- Strong verbal and written communication skills in both languages
- Ability to interpret simultaneously and consecutively
- Proficient in Microsoft Office Suite and translation software
- Knowledge of cultural nuances and customs in Spanish-speaking countries

### OBJECTIVE

TO OBTAIN A CHALLENGING POSITION AS A SPANISH TRANSLATOR AND INTERPRETER WHERE MY LANGUAGE PROFICIENCY AND INTERPERSONAL SKILLS CAN BE UTILIZED TO FACILITATE COMMUNICATION AND CULTURAL UNDERSTANDING.

### WORK EXPERIENCE

#### **Spanish Translator and Interpreter, Duolingo Inc.**

*October 2021 – February 2023*

- *Translated a variety of documents, including legal contracts, marketing materials, and technical manuals, from Spanish to English and vice versa.*
- *Ensured accuracy and consistency of translated documents by reviewing and proofreading work.*
- *Collaborated with clients and project managers to meet deadlines and ensure client satisfaction.*
- *Conducted research on industry-specific terminology to ensure accurate translation.*

#### **Spanish Translator and Interpreter**

*August 2019 – September 2021*

- *Provide consecutive and simultaneous interpretation services for clients in various settings, including medical appointments, court hearings, and business meetings.*
- *Translate documents, such as medical records, legal contracts, and marketing materials, from Spanish to English and vice versa.*
- *Conduct cultural assessments and provide cultural competency training to healthcare and legal professionals.*
- *Maintain confidentiality and accuracy in all aspects of interpreting and translating.*