

# Curriculum Vitae

## Personal Information

Name: Mohamed Yasseen

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CV Link: <https://shorturl.at/D0PQt>

## Professional Summary

Detail-oriented and versatile professional with a strong background in human resources, law, and translation. Adept at administrative law and experienced in handling various HR functions. A skilled content writer and proficient translator, specializing in Arabic to English translation and vice versa, with expertise in subtitling.

## Education

Bachelor of Laws (LL.B.), English Language

## Work Experience

Online Freelance Translator (2017 - Present)

In my current role as a freelance online translator, I specialize in providing high-quality translation and subtitling services from English to Arabic and vice versa. I collaborate with a diverse range of clients, including major companies such as Global Listing and Fan English. My work involves not only translating text but also ensuring that the intended meaning and cultural nuances are accurately conveyed. This requires a deep understanding of both languages and their respective cultures, as well as the ability to work efficiently under tight deadlines. My commitment to delivering precise and culturally relevant translations has earned me positive feedback and repeat clients.

HR Specialist, Ocean Ventures, Sharm El Sheikh (2005-2008)

HR Manager, Ocean Ventures, Sharm El Sheikh (2008-2012)

Contract and Import Manager, Arab Solidarity, Cairo (2012-2015)

Contracts and Negotiations Manager, Ocean Ventures, Sharm El Sheikh (2015-2017)

## **Skills**

- Content writing
- HR functions
- Translation and subtitling (Arabic to English and vice versa)

## **Certifications**

- Bachelor of Law
- HR Manager Certification

## **Languages**

- Arabic (Fluent)

- English (Fluent)

## **References**

Available upon request.