

Mohammad Saud



Date of Birth

15/12/1989



Surat - India



+918882286741



+918882286741



msaudmh@gmail.com



msaudmh



Languages' Level

Arabic

Able to read, write, understand, and translate

English

Able to read, write, understand, and translate

Urdu

Able to read, write, understand, and translate

Hindi

Able to read, write, understand, and translate



CAT



Microsoft Windows



Microsoft Office Word



Microsoft Office Excel



Microsoft Office PowerPoint



Adobe Acrobat



Café Tran Espresso



TRADOS



WORDFAST



I Can use other applications if required



Services



Translation



Proofreading



Editing



Interpreting



Teaching



Research



Tutoring



Language Pairs

Arabic

English

Urdu

Hindi

I offer services in the above-mentioned languages especially in the field of:

- Translation
- Proofreading
- Editing

I worked for the following translation agencies and companies:

- Cleartax
- Government Sector, KSA
- InterContinental Hotels Group (IHG)
- Shakti Enterprise
- Somya Translators Pvt. Ltd.
- Ansh Intertrade Pvt. Ltd.
- Stars Group of Translators
- Language Localist
- Anuvaad Communication
- Mumbai Language Translation Center
- MultiTransMedia
- Linguatex
- Jabin Multi Language Solutions
- MidLocalize
- Yashvi Translation
- Phenix Lingual Solutions
- Lingua Guru

Subject Areas

Medical/Lifesciences, Technology, Engineering, Natural, Applied Sciences, Computers, Software and Data Processing, Applied Sciences, Communication, Manufacturing, Transport, Agriculture, Fisheries, Farming, Food Industry, Forestry, Housekeeping and Hospitality, Medicine, Health, Botany, Zoology, Philosophy, Psychology, Religion, Social Sciences, Arts Literature, Geography, History, Law, Social Sciences, Business, Economics, Education, Government, Political Science, History, Theology, Arts, Language, Linguistics, Literature, General, Science (General), Computer Sciences, Computer Engineering, Data Communications, Data Processing, Information Sciences and Systems, Internet, Software Engineering, Textile and Weaving, Air Condition and Refrigeration, Instruments, Furniture, Printing, Clothing, Telecommunications, Textile Sciences and Engineering, Transportation, Agronomy and Crop Science, Animal Sciences, Aquaculture, Culinary Arts, Fishing and Fisheries Sciences, Food Sciences, Hospitality, Tourism and Travel, Medicine (General), Physical Education Teaching and Coaching, Sport and Fitness, Environmental Science, Business Administration and Management, Business General, Business Marketing, Child Care, Entrepreneurship, Ethnic and Cultural Studies, Humanities and Humanistic Studies, Law and Legal, Sociology, Women Studies, Islamic Studies, Religion and Religious Studies, Theology and Theological Studies, Art, and Desktop Publishing (DTP)

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WORDFAST

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Services

✓ Translation

✓ Proofreading

✓ Editing

✓ Interpreting

✓ Teaching

✓ Research

✓ Tutoring



Professional Experience

2018-19	I worked for the Royal Private Affairs of KSA. My responsibilities were: 1- Translation 2- In addition, worked with HR team.	📍	KSA
(2016-17)	I worked for the office of call & guidance in Makkah region. My responsibilities were: 1- Call & guidance 2- Preparing reports 3- Event management 4- Teaching and Tutoring (additional)	📍	KSA
(2015-16)	I worked as translator in some translation agencies: Linguattec and Multitransmedia	📍	INDIA
(2014)	I worked as senior associate for one of the IHG reservation center Under WNS Global Services USA. My responsibilities were: 1- Hotel reservation by IHG's advanced application. 2- Translation from English to Arabic and vice versa	📍	INDIA
(2014)	I taught in Jamia Islamia Sanabil, Delhi below subjects: 1- Arabic language 2- Urdu Language	📍	INDIA
(2013)	I taught in Mahad Al Mo'min, Mumbai below subjects: 1- Arabic language	📍	INDIA
(2012)	I worked as Translator for LanguageLocalist	📍	INDIA
(2010-11)	I taught in WPS International School below subjects: 1- Arabic language 2- English language 3- Environmental Studies	📍	INDIA
Education Qualification			
(2015-17)	M.Phil. (In Arabic) Jawaharlal Nehru University New Delhi	📍	INDIA
(2013-15)	M.A (In Arabic & English Translation) Jamia Millia Islamia New Delhi	📍	INDIA
(2010-13)	B.A Arabic (In Arabic, English language & literature and Pol. Science) Jamia Millia Islamia New Delhi	📍	INDIA
(2012)	Advanced Diploma in Modern Arabic (Language & Translation) Jamia Millia Islamia New Delhi	📍	INDIA
(2010-12)	Modern Diploma in Functional Arabic NCPUL By MHRD, Govt. of India	📍	INDIA
(2011)	Diploma Course in Urdu Language NCPUL By MHRD, Govt. of India	📍	INDIA
(2010)	Course on Computer Concept DOEAC	📍	INDIA
(2008-10)	Higher Secondary	📍	INDIA
(2005-08)	Secondary	📍	INDIA