

MUJEEB ULLAH



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OBJECTIVE

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company. To achieve high career growth through a continuous learning process and keep myself dynamic in this volatile, uncertain, complex and ambiguous (VUCA) world. I believe the only way to success is to learn, UN-learn and Re-learn.

EXPERIENCE

1. **Great Champ technology** (November 2021–January 2023)

Designation: Operation Associate Analyst

Key Deliverables:

- Analyzing the requirements by the client.
- Responsible for maintenance and collections of multiple accounts receivable clients.
- Was able to get multiple accounts resolved and get the client up to date with their payment process.
- Provide support and assistance to other departments during peak period, learning other areas of the operations to assist teams and expand knowledge.
- Great partnership between back office and field office co-workers.
- Pricing quotation for International Clients.

2. **Dunia Finance** (October 2017 – Feb 2020)

Designation: Relationship Officer

Key Deliverables:

- Business Development through cold calling, meeting prospect customers.
- Maintaining Relationship with client and Follow-ups.
- Collection of Documents and post Verifications.
- Worked closely with sales and other departments to update all customer service policies to make them more effective.
- Providing technical assistance in terms of banking Applications and their usage.
- Running campaign to get the provide information about the banking products to the customers

SKILLS

Hand on Experience with the Tools-

- › **MS-Word, MS-Excel, MS-PowerPoint.**
- › Working knowledge of **SAP (MM Module)**
- › Working knowledge of **SPSS.**
- › **Power BI Dashboard Developer.**

EDUCATION

MBA (Marketing &IT)	2014-2016	Jamia Hamdard University
BBM (Marketing)	2009-2012	Bangalore University
Intermediate	2006-2008	Government Inter College
HSC	2005-2006	Government Inter College

PERSONAL DETAILS

Correspondence Address: 80B, Block 20, LIG Flats, Sector99, Noida (201301)

Permanent Address: 15/220 Pili Kothi Road, Chawni, Banda (210001)

Nationality: Indian

Religion: Islam

Hobbies: Swimming, Reading, Playing Cricket

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