

# Deenbandhu

(computer Science Engineer)

## Summary

8 years of experience in IT project management, software development life cycle(SDLC), continuous integration & continuous deployment(CICD) pipeline, and Agile collaboration.

## WORK EXPERIENCE -

### WorkLooper Consultant Pvt Ltd -Technical Project Coordinator

Aug 2021 - PRESENT

- Coordinated and facilitated project kickoff meetings to define objectives, scope, and timelines.
- Acted as a central point of contact, facilitating communication between technical teams, stakeholders, and management.
- Conducted regular status meetings to provide project updates, identify risks, and collaborate on issue resolution.
- Assisted in resource allocation by identifying skill sets required for each project phase & monitored team workloads, ensuring equitable distribution of tasks and avoiding bottlenecks.
- Conducted risk assessments to identify potential project challenges and dependencies.
- Maintained accurate project documentation, project reports, including meeting minutes, action items, and change requests.
- Assisted in budget planning and monitored project expenses to ensure adherence to financial constraints.
- Collaborated with QA teams to identify and resolve defects, leading to enhanced product reliability.
- Conducted regular customer satisfaction surveys to gather feedback and identify areas for improvement.

### Ministry of Panchayati Raj, (U.p.)- District Project Manager

May 2017 - Dec 2020

- Lead & manage the entire project from inception to completion.
- Govern, support, guide and manage activities of junior employees.
- Manage & resolve Users IT issues & queries and drive them to closure.
- Utilize department best practices, techniques and standards throughout entire project execution & governance.

### Lore Technology Pvt Ltd,Ghaziabad- Network Engineer

Nov 2014 - Feb 2017

- Assisted in hardware and applications installation and maintenance of workstations, servers, firewall, networking equipment, and other supporting hardware & protocols.
- Performed user account creation, deletion, and configuration in active directory. Basic office troubleshooting.

singh.deenbandhu24@gmail.com

linkedin.com/in/deenbandhu24/

Mobile: 8052424291

Address: Noida, India

## SKILLS:

Jira, Confluence, Kanban, Ms project, Ms office, Google suite, Wireframing, Project management, Team management, Risk management, AI Tools(Prompting), Git, GitHub, Linux, Jenkins, Docker, Terraform, Python

## Certifications:

Project management; Agile

Microsoft Azure AZ-900

Microsoft Azure SC-900

Microsoft Azure DP-900

Microsoft Azure AI-900

AI Tools & Prompting

Network Administration (HP)

Python for DevOps

## EDUCATION

### Bachelor of Technology (Computer Science)

Vishveshwarya Institute of Engineering and Technology, Greater Noida.

## LANGUAGES

English, Hindi

