

Paul James

Port Harcourt, Nigeria, Africa

Email: fearnotmarque@gmail.com | Phone: +234 814 613 5381

LinkedIn: [linkedin.com/in/kingsley-james-cpd-67ddbeecca733d9550056546](https://www.linkedin.com/in/kingsley-james-cpd-67ddbeecca733d9550056546)

Professional Profile

Detail-oriented and dedicated Translation and Transcription Specialist with a proven track record in accurately converting audio, video, and written content into clear, culturally nuanced text. CPD Certified and AI Prompt Certified, offering strong proficiency in English, African indigenous languages, and French. Known for exceptional listening skills, attention to detail, and a commitment to delivering high-quality, deadline-driven results for global clients.

Core Competencies

- Translation & Localization
- Transcription (Audio & Video)
- Subtitling & Captioning
- Quality Assurance & Editing
- AI Prompt Engineering
- Cross-Cultural Communication
- Time Management & Accuracy
- Client Confidentiality

Certifications

- CPD Certified - Continuing Professional Development
- AI Prompt Certified - Artificial Intelligence Prompt Mastery

Professional Experience

Freelance Translator & Transcriptionist

Remote | 2020 - Present

- Translated and transcribed a wide range of materials, including interviews, podcasts, religious texts, legal documents, and educational content.
- Delivered culturally accurate translations between English, African indigenous languages, and

French, preserving tone and intent.

- Provided transcription services for clients in media, marketing, and academia with a 99% accuracy rate.
- Utilized AI tools and prompt engineering for efficient content generation and linguistic data training.
- Collaborated with companies including United Language Solutions, EALSTPby Language, and Transpack.

Language Proficiency

Yoruba

- English, Igbo, Efik - Native / Fluent
- All African Languages - Proficient
- French - Advanced

Technical Skills

- Tools: Express Scribe, OTranscribe, Trint, Sonix, Subtitle Edit, Google Translate Toolkit, SDL Trados
- AI Platforms: OpenAI GPT, ChatGPT, MidJourney, Jasper AI
- File Formats: Word, TXT, SRT, VTT, PDF, MP3, MP4

Education

Bachelor of Science (B.Sc.) - Linguistics

University of Port Harcourt, Nigeria

- CPD Certified - 2024
- AI Prompt Interpretation - 2024

References

Available upon request.