

# Rahul Sharma

Motivated Assistant Project Manager with 2+ years of experience in project planning, execution, and delivery. Skilled in team coordination, milestone tracking, and documentation management. Proficient in MS Project, Asana, Trello, and JIRA, with a strong focus on budgeting, scheduling, and quality control. Strong multitasker and problem-solver, dedicated to project success and stakeholder satisfaction.

✉ rahulxa1@gmail.com

☎ 9582080457

🌐 rahul-sharma-744177ab

## WORK EXPERIENCE

---

### Sriggle Tech Pvt Ltd.

Assistant Project Manager

April 2025 - Present

- Currently leading a project independently, managing all aspects from start to finish.
- Direct client communication and requirement gathering.
- Leading a cross-functional team of 10 members (developers, testers, and UX/UI designers).
- Acting as the bridge between development and QA teams to ensure smooth and timely deliveries.
- Managing sprint planning and execution.
- Gained on-site experience by traveling to Dubai for client meetings and requirement gathering.

### OrangeMantra

Associate BD

January 2022 - January 2024

- Collaborated with clients and internal stakeholders to gather and document project requirements, ensuring alignment with business objectives and technical feasibility.
- Defined and documented the scope of work (SOW) to establish clear deliverables, timelines, and milestones, minimizing scope creep and ensuring project alignment with client expectations.
- Developed detailed WBS to break down complex projects into manageable tasks, streamlining resource allocation and enhancing tracking efficiency.
- Facilitated communication and collaboration among cross-functional teams, ensuring seamless execution of tasks and adherence to project timelines.
- Maintained strong relationships with clients through regular updates, feedback sessions, and effective resolution of concerns.
- Led the onboarding process for new projects, including setting up project documentation, briefing teams, and creating kickoff plans to ensure readiness and clarity of objectives.
- Successfully reduced project turnaround time and streamlined the onboarding process for quicker initiation.

## EDUCATION

---

### GreatLakes Executive Learning (University of Texas, Austin)

PGP in Artificial Intelligence & Machine Learning - 3.6

2023

### Manav Rachna College of Engineering

B.Tech | Computer Science and Engineering - 58.09

2016

## PROJECTS

---

### Pneumonia Detection | Domain: Health Care

- Objective: Designed a deep learning algorithm using CNN models for detecting pneumonia from DICOM images, comparing performance to manual radiologist evaluations.
- Tools & Skills: Computer Vision, CNN, Python, TensorFlow, NLP

### SEQUENTIAL NATURAL LANGUAGE PROCESSING | DOMAIN: NATURAL LANGUAGE PROCESSING

- Developed text classifiers for sentiment and sarcasm detection using sequential NLP techniques on IMDB and social media datasets.
- Tools & Skills: RNN, LSTM, GloVe, TensorFlow

## **ADVANCED COMPUTER VISION - OBJECT DETECTION AND RECOGNITION | DOMAIN: COMPUTER VISION**

- Built image classifiers for identifying plant and flower species using CNN and Transfer Learning. The dataset comprises images from 12 plant species. The dataset comprises images from 17 flower species "import tflearn.datasets.oxflower1"
- Tools & Skills: TensorFlow, Transfer Learning, GUI Design

### **Financial Sales Data Analysis**

- Cleaned and processed sales data from multiple countries and customer segments.
- Analyzed sales data to identify profitability trends and growth opportunities.
- Created dashboards in Power BI to present insights on sales trends and performance.
- Tools & Skills: Power BI, Excel, Trend Analysis, Data Cleaning

## **SKILLS**

---

**Project management:** Client communication, Jira, Client interaction, Project Coordination, Project Documentation, Stakeholder Management, Agile Methodologies

**Spreadsheet:** Microsoft Excel, Google Sheets

**CRM Tools:** Hubspot, ZOHO

**Language:** SQL

## **CERTIFICATE**

---

Udemy - The Ultimate Hands-on Hadoop: Tame your Big Data! | Udemy | 2021

Training on Deep Learning | Mapping Minds Karol Bagh | 2019

Training on Hadoop & Big Data | Mapping Minds Karol Bagh | 2018