

Rishabh Srivastava

rishu2117@gmail.com

+91-7068120660

Govindpuram, Ghaziabad – 201013 (U.P.) – India

CAREER OBJECTIVE

Seeking a position where I can work to the best of my abilities to manage the operations work and to ensure that everything will help for organizational growth.

WORK EXPERIENCES

- Tech Mahindra** Jan 2022 - Aug 2023
Customer Support Associate
- Titan Biotech Ltd** Sep 2023 - Present
Executive

SKILLS

- Computer Knowledge
- MS Excel
- MS Office
- MS Word
- Busy
- Tally ERP 9
- Typing
- Internet Surfing
- Management
- Good Communication Skills
- Google Sheets
- Business Development

EDUCATIONS

College/school	University/Board	Degree/Standard	Passing Date	Division
Mangalayatan University Aligarh		Master of Business Administration	Present	
CSJM Kanpur University		Bachelor of Business Administration	2022	1 st Division
B V M Inter College A B Nagar Unnao	Board of High School and Intermediate Education Uttar Pradesh	12th	2019	1 st Division
B V M Inter College A B Nagar Unnao	Board of High School and Intermediate Education Uttar Pradesh	10th	2017	1 st Division

PROFESSIONAL CERTIFICATES

FOSTAC FSSAI (Food Safety Supervisor Certificate) Advance Manufacturing & COVID with special focus on (Health Supplements & Nutraceuticals)

PERSONAL INFORMATION

Date Of Birth	15-10-2003
Country	India
Father's Name	Manoj Kumar Srivastava
Marital Status	Single
Gender	Male
Languages Known	Hindi, English
Hobbies	Reading, Video gaming, Listening music, Cricket, Social media
Strengths	Computer Skills, Responsible, Time Management, Follows Directions Well, Great Communication, Effective Listener, Problem Solving, Team leading, Operation Management, Customer Satisfaction
Address	Govindpuram, Ghaziabad, Uttar Pradesh, 201013, India

I hereby declare that all above information is in correct with fact or truth up to my knowledge and I bear the responsibilities for the correctness of the above mentioned particulars.

Date :

Rishabh Srivastava