



## EDUCATION

Master of Business Administration - industrial Management;  
Fachhochschule für Technik Esslingen (Esslingen University of Applied Technical Sciences), Esslingen, Germany - 2004

Masters of Commerce  
University of Pune, India  
2005

Seven German-language courses at Max Mueller Bhavan (Goethe Institute), Pune, India. which included the translators course Übersetzerkurs.

## ACHIEVEMENTS :

Received an award for dedicated service after completing 7 years with the company.

Successfully translated numerous projects for documents of various kinds from German to English over a span of 11 years.

## INTERESTS

- Avid interest in fiction and non fiction films and literature especially history
- Travelling & trying new cuisines and desserts
- Trivia and general knowledge

## CONTACT

+91 9922016600  
+91-20-26151319

rchandvadkar81@gmail.com,  
rchandvadkar@yahoo.co.in

# ROHAN CHANDVADKAR

I am a passionate multilingual translator with over 11 years of experience in German-English translations. Having lived and studied in Germany gives me an edge and better perspective while doing my job. I have been a student of the language of German for 23 years.

## WORK EXPERIENCE

ADMINISTRATION MANAGER  
ROHAN ENTERPRISES, Pune, India | July 2020 – Present  
Monitoring and preparing reports on stocks, sundry debtors and sales  
Handling petty cash

SENIOR GERMAN-TO-ENGLISH TRANSLATOR  
VINSYS IT Services (I) Pvt. Ltd, Pune, India | 16th February 2009 – 31st May 2020

- Performed translation assignments from German into English for sectors such as Information Technology, telecommunications, automobiles and finance.
- Rich experience in translating technical documents such as operating manuals and instruction guidelines. Also translated legal documents such as contracts.
- Upheld strict confidentiality policy when translating documents.
- Represented Vinsys IT Services (I) Pvt. Ltd to work on client requirements on site, whenever required.
- Was involved in translating documents for various organizations such as BMW, IBM, Volkswagen, Siemens etc.
- 

PROCESS SPECIALIST  
Tyco Electronics Corporation India (P) Ltd., Bangalore, India | May – September 2008

- My job required me to handle data related to accounts payable.
- Responsible for processing, analyzing and reporting accounts payable data.

PROCESS SPECIALIST  
Swiss Re Shared Services (India) Pvt. Ltd, Bangalore, India | October 2005 – April 2008

- Worked as a process analyst in the area of technical accounting with a specialization in German language. A large number of my employer's clients were from German Speaking countries. Hence most of the policies and claims and related literature were in German.
- 
- My job also required me to communicate with colleagues at the Swiss Re headquarters in Zurich, the communication used to be principally in German.

INTERNSHIPS  
CDP Bharat Forge GmbH, Ennepetal, Germany | 1st November 2004 – 28th February 2005  
Müller-Weingarten AG, Esslingen, Germany | 1st November 2004 – 28th February 2005

- Marketing, Technical Acquisitions,
- Key Accounts, Handling of RFQs and Customer
- Queries, Cost Calculations, Budgeting, Controlling)
- All written & verbal communication was in German.
- 

## LANGUAGES SPOKEN

English: Fluent  
German: Fluent  
Marathi (Mother Tongue): Fluent  
Hindi (National Language): Fluent