

C/o Mr. Ashutosh, #004, A.R. Elysium Homes, Judge Colony, Sector-9, Vaishali, Ghaziabad, Uttar Pradesh - 201010
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CAREER OBJECTIVE : (Interested for English-to-Hindi Translation work)

To making position that utilizes my language, writing, translation, IT & media knowledge skills and enables me to make a positive contribution to the organization in best possible way with strong commitment and motivation.

Total Translation Work Experience : 10.5 years (4.5 years Full time + 6.0 Years as Freelancer)

Working as Freelance English to Hindi Translator with multiple translation agencies for different domains since mid of 2013 year.

Few details of my freelance translation work:

1. News updates for Jagranjosh – mmionline.com
2. Software manual translation for Govt. Department
3. Chapters of educational guide. Chapters of Books
4. Govt. / NGO Reports and magazine
5. Press Releases, Questionnaire for surveys
6. Literature / stories type of contents
7. Articles / Advertisements / Machine /Technical manuals
8. Many others

Worked as Copy Editor at Careers360 Magazine – Hindi (Pathfinder Publications Pvt. India Ltd.) from 01.12.2009 to 30.06.2012. My role & responsibilities were Translation (From English to Hindi) editing and web publishing through software.

Worked as Assistant Producer at 'India News TV Channel' from 01.12.2007 to 21.11.2009. My job responsibilities were Translation (From English to Hindi), editing & scripting through software.

OTHER EXPERIENCE / EXPOSURE:

1. Freelancing for some Hindi Magazines, Proof reading, Newspaper (Outlook monthly, Kurukshetra, Complete Vision, Raj express).
2. Published around 30 letters in Hindustan, Navbharat times, Outlook, and Complete Vision in their 'Letter to Editor' column.
3. Good typing speed in Hindi and English.
4. Good background and experience for Mass-media particularly through Hindi language.

COMPUTER PROFICIENCY:

Operating Systems : Windows
Other Software :, MS-Office, Internet, HTML, Web publish , Quark Express, Hindi Typing

PROFESSIONAL QUALIFICATION:

- 1 P.G. Diploma in Mass Communication (Hindi Journalism) from Indian Institute of Mass Communication (IIMC), New Delhi (2007). - 72%
- 2 B.Sc. (Information Technology) from Sikkim Manipal University (2004) - 76%

EDUCATIONAL QUALIFICATION:

- 1 M.A. (Hindi) from Himachal Pradesh University 2006
- 2 B.A. (Hons. Hindi) from Patna University 2003

PERSONAL DETAILS:

1. Age : 40
2. Marital Status : Married
3. Language : Hindi & English
4. Citizenship : Indian

Core Competency : Ability to deliver high quality Hindi translated content within committed time frame using multiple Hindi Font including Mass communications skills for effective output.

Expectations : Employment with Work From Home facility or Freelance assignments.