

CURRICULUM – VITAE

SHIV ANAND SINGH

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Career Objective

Contribute to the best of my abilities for an organization's growth and tackle the challenges, so that my skills are utilized to the maximum. Thus, prove myself as an invaluable asset to the organization.

Software Awareness

- Operating Systems: Windows XP, Windows 7, Windows 8.1, 10.
- MS Office, MS Word, MS Excel.

Academic Profile

Class	School/College	University/Board	Year of Passing	Div.
M. Sc. Analytical Chemistry	M P Bhoj University, Bhopal	M P Bhoj University, Bhopal	2017	I
M.Sc. Physics (Electronics)	Sri Chitragupta PG College, Mainpuri	Dr. B. R. Ambedkar University, Agra	2014	I
B.Sc. (PCM)	Paliwal Degree College, Shikohabad	Dr. B.R. Ambedkar University, Agra	2009	II
(10+2)th	Pali Inter College, Shikohabad	U.P. Board	2005	I
10 th	S.R.D.P. Inter College, Jakhan, Etawah	U.P. Board	2003	I

Computer Knowledge

- Basic & Internet
- CCC from NIELIT

Strength

- Honest
- Self Confidence
- Sincere & Hardworking
- Believe that nothing is impossible to a willing heart

Hobbies

- Reading Books
- Travelling
- Listening Music

Experience

- **Content Editor (Group Head) in Learning Routes Pvt. Ltd.**, Mohali from December, 2022 to April, 2023.
- **Content Editor** in Educatup Learning Pvt. Ltd., Sector 63, Noida. From August, 2022 to October 2022. (**Physics, Chemistry & Mathematics Editor**)
- Three months experience as **Sr. Project Assistant in IIT Bombay** (Remote Work, Short-term contract basis) for the project “Setting up the National Virtual Library of India (NVLII)” sponsored by the **Ministry of Culture, Govt. of India**. From April, 2022 to June 2022.
- **One year** experience as an “**Editor-Science**” - **Physics, Chemistry & Mathematics in Vikas Publishing House Pvt. Ltd., (S Chand group)**, Noida. From November 2020 to November 2021 (Proofread and Edit the content, check spelling mistakes, check facts, check in-house style, check figures and references, check formatting and layouts, **Translation**, approve the manuscript at initial level, compose the author’s details, QC, and content management). Worked on both languages: **Hindi & English**.
- **Six months** experience as an “**Editorial Assistant**” in **APTARA Inc.**, Sector 60, Noida. (American Physical Society, Scientific Journals department). From October 2018 to May 2019.
- **One year** experience as an Editor- Freelance in Gurusiksha, Etawah. From March 2016 to February 2017.
- **Two years** experience of teaching upto class 10th (CBSE/ICSE). From 2014 to 2016.

Other

I’ve been preparing for the Civil Services examination and have written three mains examination for UPPCS (2016, 2017, 2018).

Personal Profile

Name	:	Shiv Anand Singh
Father’s Name	:	Sri Devendra Pratap Singh
Marital Status	:	Married
Date of Birth	:	01/07/1987
Language Known	:	Hindi & English
Permanent Address	:	V+P- Nagla Ram Sundar, Distt.- Etawah (U.P.), PIN – 206 245
Communication Add.	:	House No. 47, Block- A, Sector 19, Noida, PIN – 201301

Declaration

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Date :

Place :

(SHIV ANAND SINGH)