

# THOMPSON KAYODE

TRANSLATOR & CREATIVE WRITER

## CONTACT

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## SKILLS



Translation  
Localization  
AI Writer  
Proofreading

## EDUCATION

**Bachelor of Arts**  
**Aarhus University**  
2007 – 2010  
**Languages and Intercultural Communication**

**Master of Arts**  
**Stanford University, USA**  
2011 – 2013  
**Linguistics**

## LANGUAGES

English   
Spanish   
Danish   
Swedish 

## PROFILE

Experienced Spanish, Danish, Swedish and English translator and AI Chatbot Prompt Writer with a proven ability to bridge linguistic gaps and facilitate seamless cross-cultural communication. Combining a strong foundation in translation with a passion for technology, I excel in delivering precise and culturally nuanced translations, while also enhancing AI chatbot interactions through effective training. With a keen eye for detail and a commitment to maintaining context, I am dedicated to crafting accurate and engaging content that resonates with diverse audiences. Adept at leveraging the latest tools and techniques, I am driven to create meaningful connections in an increasingly global and digital landscape.

## EMPLOYMENT HISTORY

### AI trainer | DataAnnotation · Freelance

July 2024 – Present  
As an AI Trainer and Data Annotator on a freelance basis since 2024, I specialize in enhancing machine learning models by meticulously labeling data and refining algorithms. My role involves ensuring high-quality datasets through precise annotation and continuous improvement of AI systems for various applications.

### Spanish/Danish Translator | MindGram · Freelance

April 2024 - Present  
As a Spanish/Danish Translator at MindGram on a freelance basis since April 2024, I offer precise and culturally nuanced translations between Spanish and Danish. My responsibilities include translating a wide range of content, from technical documents to marketing materials, ensuring linguistic accuracy, and preserving the original text's meaning and tone. I also collaborate with clients to understand their specific needs and deliver high-quality translations that meet their expectations.

### Content Writer & Editor | Imaginative Ink · Freelance

Jun 2018 - Present  
My role involves creating engaging articles, blog posts, and marketing materials, as well as editing and proofreading to ensure clarity, accuracy, and coherence. I collaborate closely with clients to understand their needs and deliver content that aligns with their brand voice and objectives. My work aims to captivate readers and effectively communicate the intended message.

### Creative Writer | Amaritha · Freelance

Aug 2020 - Present  
As a Creative Writer at Amaritha on a freelance basis since August 2020, I craft engaging and compelling content for a variety of platforms. My work includes writing articles, blog posts, marketing materials, and social media content. I focus on creating original and captivating narratives that resonate with the target audience, enhancing brand voice and messaging.

## AWARDS & ACHIEVEMENT

- **Outstanding Contribution Award | Language Excellence Forum | 2019**
- **Student Translation Award**
- **Innovation in AI Conversations | Scale | 2021**



# WORK EXPERIENCE

## OTHER EXPERIENCE

### GARRIGUES

#### Law Firm

Project		Translation
Word Count		200,000
Language		Danish

### Danish Legal Document Translation

As a Legal Translator at Garrigues Law Firm, I played a pivotal role in facilitating effective communication across languages for the firm's international projects. With a focus on translating a diverse array of legal documents totaling over 200,000 words, I ensured accuracy, clarity, and compliance with legal standards. My responsibilities extended beyond mere translation; I engaged in in-depth research to clarify complex legal terms and concepts, collaborated closely with legal professionals to maintain context fidelity, and upheld strict confidentiality measures. By managing multiple projects simultaneously and delivering high-quality translations within tight deadlines, I contributed significantly to the firm's success in the global legal arena.

### DUNFERMLINE BUILDING SOCIETY

#### Financial Company

Project		Proofreading
Word Count		80,000
Language		Spanish

### Spanish Financial Proofreading

As a Proofreader at Dunfermline Building Society, I undertook the critical task of meticulously reviewing and ensuring the accuracy of financial documents in Spanish, totaling 80,000 words. With a keen eye for detail and linguistic proficiency, I played a vital role in maintaining the integrity and professionalism of the company's financial communications.

#### Key Responsibilities:

- Linguistic Excellence:** Conducted thorough proofreading of financial documents in Spanish, focusing on grammar, syntax, punctuation, and spelling to ensure linguistic accuracy and coherence.
- Terminology Consistency:** Ensured consistency in the usage of financial terminology and industry-specific jargon across documents, adhering to established style guides and company standards.
- Quality Assurance:** Implemented rigorous quality control measures to identify and rectify errors, inconsistencies, and inaccuracies in the translated content, maintaining the highest standards of quality and precision.
- Cultural Sensitivity:** Demonstrated cultural sensitivity and awareness in the interpretation of Spanish language nuances, idiomatic expressions, and contextual references to ensure accurate and culturally appropriate translations.
- Collaboration and Communication:** Worked closely with translators, project managers, and other team members to clarify context, address queries, and resolve linguistic ambiguities, fostering effective communication and collaboration across departments.
- Deadline Management:** Managed proofreading tasks efficiently to meet project deadlines and deliverables, prioritizing workload and allocating resources effectively to ensure timely completion of tasks.

Overall, my role as a Proofreader at Dunfermline Building Society contributed to maintaining the company's reputation for accuracy, reliability, and professionalism in its Spanish-language financial communications, thereby supporting its success and credibility in the Spanish market.

### MONALISA ENTERPRISE

#### Technology & AI

Project		AI Prompt Writer
Word Count		10,000
Language		Danish

As a Danish AI Writer/Trainer at MONALISA ENTERPRISE, I trained and optimized Spanish-language AI models for content generation. Overseeing a project spanning 10,000 words, I curated datasets, evaluated model outputs, and collaborated with experts to customize AI for varying my capacity as an AI Writer/Trainer at MONALISA ENTERPRISE, I led the development and refinement of Spanish-language AI models for content generation. Overseeing a significant project encompassing 1,000,000 words, I curated diverse datasets, conducted thorough evaluations of model outputs, and collaborated closely with domain experts to customize AI solutions for various industries. Additionally, I remained at the forefront of research in natural language processing, continuously enhancing our methodologies for language optimization. Through meticulous documentation and regular reporting, I ensured transparency and shared insights into our progress and achievements with stakeholders.

# COVER LETTER

**Dear Hiring Manager,**

I am writing to express my interest in the Translation position at your company, as advertised. With a strong background in language proficiency and extensive experience in Translation, Proofreading, and post-editing, I am excited about the opportunity to contribute my skills and expertise to your team. Enclosed is my resume for your review. I am a multilingual professional fluent in Spanish, Danish, and Swedish, with a passion for linguistic excellence and cross-cultural communication. Throughout my career, I have leveraged my language skills to facilitate effective communication, bridge cultural gaps, and drive successful outcomes in diverse settings. Here are some key highlights of my qualifications:

**Language Proficiency:**

- Fluent in Spanish, Danish, Swedish, and English, with native-level proficiency in all three languages.
- Extensive experience in translation, interpretation, and language training across multiple industries and sectors.
- Proven ability to translate complex technical, legal, and financial documents with accuracy, clarity, and cultural sensitivity.
- Strong writing and editing skills in all three languages, with a keen eye for detail and a commitment to quality and precision.
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**Cross-Cultural Communication:**

- Demonstrated success in building rapport and fostering productive relationships with individuals from diverse cultural backgrounds.
- Effective communicator with the ability to convey complex ideas and concepts clearly and concisely across languages and cultural contexts.
- Skilled in navigating cross-cultural dynamics, resolving misunderstandings, and promoting collaboration and mutual understanding.
- Experience in conducting cross-cultural training and workshops to enhance intercultural competence and communication skills among team members.

I am enthusiastic about the opportunity to bring my unique blend of language proficiency, cultural competence, and professional experience to your Company. I am confident that my skills and expertise align closely with the requirements of the Translator role, and I am eager to contribute to the success of your team.

Thank you for considering my application. I look forward to the possibility of discussing how my qualifications and experiences can benefit your Company. Please feel free to contact me at +1(678)706-5125 or thompsonkayode302@gmail.com to schedule an interview at your earliest convenience.

**Warm regards,  
Thompson**

# THANK YOU