

CURRICULUM-VITAE

SUDIP CHAUHAN

Address:- Leduhi , khejuri

Post:- khejuri

District:- Ballia

(UTTAR PRADESH - 277302)

Mobail no:- 7607468082

Email id:-[sudipchauhan734@gmail.com]

OBJECTIVE:-

To obtain a responsible computer operator or data entry position in a reputed organization where I can utilize my technical skills, accuracy, and dedication to contribute to the company's success and grow professionally in a challenging environment.

QUALIFICATION:-

DEGREE	BOARD/UNIVERSITY	YEAR
HIGHSCHOOL	UP BOARD	2020
INTERMEDIATE	UP BOARD	2022
B.A	JANANAYAK CHANDRASHEKHAR UNIVERSITY	2025

WORK EXPERIENCE:-

1 year of experience as a Computer Operator handling data entry, MS Office, and online documentation work.

SKILLS:-

- ★ MS Word, Excel, PowerPoint
- ★ Fast & accurate typing
- ★ Internet browsing & email handling
- ★ Google Sheets & online form filling
- ★ Basic computer troubleshooting

STRENGTH:-

- ★ Quick learner & disciplined
- ★ Punctual and hardworking
- ★ Good communication & teamwork

PERSONAL DETAILS:-

- ★ FATHER NAME. :- Mr.Satyendra Chauhan
- ★ GENDER :- Male
- ★ DATE OF BIRTH :- 12/10/2005
- ★ NATIONALITY :- Indian
- ★ MARITAL STATUS. :- Unmarried
- ★ RELIGION :- Hindu
- ★ LAUNGUAGE :- Hindi & English

DECLARATION:-

I hereby declare that all the above information is true to the best of my knowledge and belief.

Place -Lucknow

(SUDIP CHAUHAN)