

Vishal Mandal *Associate Project Coordinator*

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📅 2002/07/16

♂ Male

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Profile

Experienced project management with a proven track record of delivering projects on time and within budget. I have successfully led cross-functional teams to drive project completion and am skilled in project planning, scheduling, and coordination. With expertise in managing client-focused web development projects for prestigious organizations like JSW Hospital & Nursing College, CK Birla IVF, BankersKlub and Capacite Infraproject Ltd, I bring a detail-oriented and highly organized approach to ensuring the efficient execution of tasks and deliverables. My B.Tech in Computer Science from MDU and Project Management certification from Great Learning equipped me with a comprehensive skill set to manage any project's technical and managerial aspects.

Skills

Project Management

Project Planning

Software Project Management

Agile Methodology

Software Testing Life Cycle (STLC)

Software Development Life Cycle (SDLC)

Jira & Zoho projects tools

UAT

Project Documentation

Project Tracking

Project Monitoring & coordination

Professional Experience

2023/11 – present

Associate Project Coordinator

Gurgaon, India

Vector3 Digital Tech Pvt. Ltd.

- Led cross-functional teams in the successful planning, execution, and delivery of high-profile projects, ensuring they were completed on time and within budget.
- Developed and implemented streamlined project management processes and procedures, resulting in improved project efficiency and delivery timelines.

2023/05 – 2023/07

Project management Intern

Mini-Trips.com

Gained hands-on experience in coordinating tasks, managing timelines, documentation and working closely to ensure successful project outcomes. This experience further honed my ability to deliver projects efficiently & effectively.

Courses

2019 – 2023

Bachelor of Technology (computer science and engineering)

Maharshi Dayanand University

Passed with 7.6 sgpa

2019

Senior Secondary Qualification

Passed with 70%

2017

Secondary Qualification

Passed with 9CGPA

Certificates

- <https://www.mygreatlearning.com/certificate/EJRPOZNM>

Projects

JSW Hospital and Nursing college website

Capacite infraproject website

BankersKlub website and webapp

CK Birla IVF website

Languages

• English

• Hindi

• Bengoli