

DINA MOHAMMED

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📍 Cairo, Egypt

Languages

Arabic



ENGLISH



Spanish



KOREAN



MY SKILLS

- Skilled interpret
- Learning tools development
- Photoshop
- Excel
- Content Writing
- Word
- PowerPoint
- Content Creation
- Data Entry

EDUCATION

Bachelor degree in 2006

Education And Literature

🏫 **6 October University**

-English Department

-Very Good

Equivalent Diploma in English Literature

🏫 **Cairo University**

Certificate in Copywriting

From Business Incubator

PROFESSIONAL SUMMARY

Experienced Translator with over 6 years of experience in many fields.

Working with the client's guideline and glossary, sticking to deadlines.

Excellent reputation for resolving problems and improving customer satisfaction.

WORK EXPERIENCE

English to Arabic Translator

Tarjama company

- Working on e-commerce projects from English to Arabic and vice versa
- Using CAT tools MemoQ, Metacat, Smartcat, Clever so, Sfera, Atms

HOBBIES

-Read many stories and novels from Arabic and World literature

-Writing in many public areas

- Arts and Culture
- Psychology
- Novels and Books
- Literature
- Daily life
- Products describe and Marketing

- Document localization
- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
- Worked flexible hours; night, weekend, and holiday shifts.
- Performed duties in accordance with applicable standards, policies and regulatory guidelines to promote safe working environment.
- Proved successful working within tight deadlines and fast-paced atmosphere.

Al Futtaim Group Project

- Working on e-commerce projects with Al Futtaim Group
- Including proofreading, product catalogue creation, offers and events content writing

English to Arabic Subtitler

freelancer

- Working as Subtitler on many projects from English to Arabic and vice versa
- Using many programs Poliscript, EZTitles
- Experience in Timecoding

Transcription

freelancer

- Worked on many transcription projects in source languages: English, Arabic
- familiar with transcription rules, CV and FV transcription formats

Dinass store

Self-employed

- Having my own t-shirt brand
- Having my own clothes workshop
- Print and paint on fabric on several materials