

ANKIT KUMAR

PROJECT MANAGEMENT

LinkedIn

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LOCATION : Ludhiana, Punjab, 141001.

About Me

Ambitious and BCA graduate with a project management background gained through the Google Coursera a course, seeking an entry level position that allows me to utilize my Project management skills, and strong analytical abilities to contribute to the success full initiation, planning , execution, and monitoring of projects. Committed to delivering high-quality results with in allocated timelines. Seeking a dynamic and growth oriented organization where I can contribute to the achievement of organizational goals while further developing my skills in project management.

Experience

FRESHER

Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.

Carried out day-to-day duties accurately and efficiently.

Demonstrated respect ,friend lines and willingness to help where ever needed

Used critical thinking to break down problems, evaluate solutions and make decision .

Education

july 2020 - **july2023** CT University - Ludhiana | Bachelor of Computer Application

06/2022 - **09/2022** Coursera - Google | Project Management

03/2018 - **06/2020** spring bells sen sec school | 11-12 (arts)

Additional history

Capstone Project

Project name : project plan Operation & Traingle plan. where I carried out these actions .

- Project charter
- Statement of work
- Risk management plan
- Schedule Budget
- communication plan
- RACI Chart



Relevant skills

Time Estimation
Creative and Innovative Thinking
Collaborative
Continues improvement mindset
Good listener & observer
Strategic Thinking
Project Planning
Risk management
Quick learner

Certificates

Google Project Management Training - 26,june,2022-09,sep,2022

1. Foundations of Project Management
 2. Project Initiation : Starting a Successful project
 3. Project Planning : Putting It All Together
 4. Project Execution : Running the Project
 5. Agile Project Management
 6. Capstone : Applying Project management in the Real World
- Traditional Project Management
 - Extreme Project Management