

ARFAT FEROZ SHEIKH

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Career Objective:

Looking for an organization where I can enhance my knowledge and from my academic learning give my best to the organization

Profile Summary:

- An enthusiastic candidate with highly motivated and leadership skills
- Expert in implementation of each step of project.
- Eager to learn new technologies and methodologies.
- Always willing to innovate the new things which can improve the existing technology.
- Excellent communication as well as presentation skills to communicate relevant information to clients , contractors and management team in a concise manner

Experience:

- Two years of experience in sales (branded showrooms)

Personal Qualities

- Highly motivated and eager to learn new things.
- Strong motivational and leadership skills.
- Ability to produce best result in pressure situation.
- Excellent communication skills in written and verbal both.
- Ability to work as individual as well as in group.

Educational Qualification:

- Pursuing B A degree from bemina college.
 - 12th from Jammu and Kashmir state board of school education, SP higher secondary part two examinations
 - 10th from Jammu and Kashmir state board of school education, Police Public school Bemina

Technical Qualification:

- 2 years computer course.
- A good working knowledge of MS-Office (Excel, Word and Power point).and the ability to learn how to use specialist software
- Operating systems used WINDOWS 2000.

Extra Curricular Activities:

- Winner of talent hunt organised in school.
- Actively participated in program of ASD NGO.
- Participated in many cultural programs held in Bakshi stadium.

Strength:

- Quick learner and Good communication skills.
- Ready to take responsibility.
- Punctual and optimistic.

Personal Details:

- Fathers name: Feroz ahmed sheikh
- Language known: English, Hindi and Kashmiri.
- Address: Barbarshah, Sgr Jammu and Kashmir– 190015

Declaration:

I do hereby declare that the above information is true.

Place:

Arfat

Date:

(Signature)