



PRIYA ROUSHA

Sales And Marketing

Address Vill+Post-

Chiti,G.B.Nagar Greater
noida

Phone +91-8006689332

E-mail

[priyarousha006@gmail.co](mailto:priyarousha006@gmail.com)

[m](#)

Objective:

- Accomplished Senior Sales Executive with success converting leads, exceeding quotas and maximizing revenue with proactive and ambitious strategies. Decisive, passionate and devoted to outperforming expectations. Attentive, resourceful and personable with customers.

Skills

Experience in sales & Marketing

Sales analysis

Sales team support

Work History

2019-05 -
Current

Sales & Marketing Coordinator

Packman Packaging Private Limited, Greater Noida

- Handle and solve the Corporate customer issues via Call, Chat & Email
- First point of contact for customer with complaint, query, request, feedback, follow-up and track on customer enquiry
- Make Quotation and Performa Invoice
- Order Punch in Backend
- Process order on time through backend and update necessary information
- Take Care of Bill Submission Process
- Take care of order dispatch from Warehouse
- Payment Follow-up
- Give Support to sales team Regarding Customer Account
- Prepare Daily, Weekly & Monthly sales report using MS- excel.
- Follow Up with Client Over Call, Email
- Taking Sales Call over phone
- Order Management(Processing to till Delivery)

- Project/Sales data compiling from different source
- Maintaining Sales team reports

2017-04 - 2019-07

Service Support Executive

LG Electronic Private Limited, Greater Noida

- Responsible for handle and solve the customer issues via Call, Chat & Email
- First point of contact for customer with complaint, query, request, feedback, follow-up and track on customer enquiry
- Process order on time through backend and update necessary information
- Contact Logistics team for order pickup on time

Education

- **M.com** passed from CCS University in 2020
- **B.com** passed from CCS University in 2018
- **Intermediate** Passed from UP Board in 2015
- **High School** Passed from UP Board in 2013

Languages

English, Hindi

Software

ERP-Finsys

Microsoft Office

Magento

Additional Information

- Father Name : Mr. Amrish Rousha
- Date of Birth : 20th June 1998
- Sex : Female
- Marital status : Unmarried
- Current Residence – Vill+Post-Chiti,G.B.Nagar 201310